

Program D: Voter Registration

Program Authorization: La. Constitution, Article IV, Sec. 12; R.S. 36-661-663; R.S. 18:3; R.S. 18:18; R.S. 18:20; R.S. 18:51-64; R.S. 101-221; R.S. 18:423; R.S. 18:1300.1-1300.7; R.S. 18:1321; R.S. 18:1331-1335; R.S. 18:1392; R.S. 18:1400.2-1400.7; R.S. 18:1451-1453; P.L. 103-31; Voting Rights Act of 1965, as amended; LAC 31:II. Chapters 3, 5, and 6.

Program Description

The mission of the Voter Registration Program is to advance the Department's leadership position in operating the premier voter registration system in the nation; and to afford the citizens of Louisiana equal and convenient opportunities for voter registration.

The goals of the Voter Registration Program are: (1) to administer the laws governing voter registration; (2) to develop programs for the statewide voter registration system to better assist the parish registrars of voters and serve the General public; and (3) to ensure the accuracy and integrity of the information contained in the statewide voter registration system.

The Voter Registration Program is responsible for coordinating the registration of Louisiana voters by prescribing rules and instructions to be applied uniformly by the parish registrars; compiling and storing statistical research, political analysis, and voter trends; and maintaining the state's voter registration system. Parish registrars of voters register and canvass existing voters to ensure registration in the proper parish, ward, and precinct.

The Registration Administration Sections directs, assists, and prescribes rules, regulations forms, and instructions to be applied uniformly by each registrar of voters in the state. The expenses of this activity are discretionary.

The Registrars of Voters Section registers all persons interested in becoming a registered voter and updated voter registration data. In accordance with statutory requirements, the Department of Elections and Registration is required to pay the state's share of the salaries for registrars of voters and their employees, as well as, a prorated share of annual canvass cost. The canvass examines the validity of the address of record for the registered voters in Louisiana.

RESOURCE ALLOCATION FOR THE PROGRAM

| | ACTUAL 2001-2002 | ACT 13 2002-2003 | EXISTING 2002-2003 | CONTINUATION 2003-2004 | RECOMMENDED 2003-2004 | RECOMMENDED OVER/(UNDER) EXISTING |
|--------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---|
| MEANS OF FINANCING: | | | | | | |
| STATE GENERAL FUND (Direct) | \$5,330,430 | \$5,388,746 | \$5,388,746 | \$5,400,425 | \$5,343,563 | (\$45,183) |
| STATE GENERAL FUND BY: | | | | | | |
| Interagency Transfers | 0 | 0 | 0 | 0 | 0 | 0 |
| Fees & Self-gen. Revenues | 0 | 0 | 0 | 0 | 284,959 | 284,959 |
| Statutory Dedications | 0 | 0 | 0 | 0 | 0 | 0 |
| Interim Emergency Board | 0 | 0 | 0 | 0 | 0 | 0 |
| FEDERAL FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL MEANS OF FINANCING | <u><u>\$5,330,430</u></u> | <u><u>\$5,388,746</u></u> | <u><u>\$5,388,746</u></u> | <u><u>\$5,400,425</u></u> | <u><u>\$5,628,522</u></u> | <u><u>\$239,776</u></u> |
| EXPENDITURES & REQUEST: | | | | | | |
| Salaries | \$166,423 | \$178,915 | \$130,815 | \$133,186 | \$95,443 | (\$35,372) |
| Other Compensation | 0 | 0 | 0 | 0 | 0 | 0 |
| Related Benefits | 22,351 | 13,228 | 35,828 | 48,574 | 31,488 | (4,340) |
| Total Operating Expenses | 13,733 | 23,960 | 24,060 | 20,622 | 12,037 | (12,023) |
| Professional Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Charges | 5,127,027 | 5,172,643 | 5,198,043 | 5,198,043 | 5,489,554 | 291,511 |
| Total Acq. & Major Repairs | 896 | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES AND REQUEST | <u><u>\$5,330,430</u></u> | <u><u>\$5,388,746</u></u> | <u><u>\$5,388,746</u></u> | <u><u>\$5,400,425</u></u> | <u><u>\$5,628,522</u></u> | <u><u>\$239,776</u></u> |
| AUTHORIZED FULL-TIME | | | | | | |
| EQUIVALENTS: Classified | 3 | 3 | 3 | 3 | 1 | (2) |
| Unclassified | 1 | 1 | 1 | 1 | 1 | 0 |
| TOTAL | <u><u>4</u></u> | <u><u>4</u></u> | <u><u>4</u></u> | <u><u>4</u></u> | <u><u>2</u></u> | <u><u>(2)</u></u> |

SOURCE OF FUNDING

This program is funded with State General Fund and Fees and Self-generated Revenues. Fees and Self-generated Revenues are derived from the local governments' share of election costs.

MAJOR FINANCIAL CHANGES

| GENERAL FUND | TOTAL | T.O. | DESCRIPTION |
|-----------------|-------------|------|---|
| \$5,388,746 | \$5,388,746 | 4 | ACT 13 FISCAL YEAR 2002-2003 |
| | | | BA-7 TRANSACTIONS: |
| \$0 | \$0 | 0 | None |
| \$5,388,746 | \$5,388,746 | 4 | EXISTING OPERATING BUDGET - December 2, 2002 |
| \$23,037 | \$23,037 | 0 | Salary Base Adjustment |
| (\$7,167) | (\$7,167) | 0 | Attrition Adjustment |
| (\$62,307) | (\$62,307) | (1) | Personnel Reductions |
| (\$15,906) | (\$15,906) | 0 | Salary Funding from Other Line Items |
| \$4,142 | \$4,142 | 0 | Group Insurance Adjustment |
| (\$6,359) | (\$6,359) | 0 | Other Non-Recurring Adjustments - Non-recur rent for North Boulevard office for 5 months for Department of Elections due to merger with Department of State |
| \$0 | \$284,959 | 0 | Other Adjustments - Funding for classified employees in the Registrar of Voter's Office |
| \$27,834 | \$27,834 | 0 | Other Adjustments - Funding for statutorily mandated salary increase for Registrar of Voters |
| (\$5,376) | (\$5,376) | 0 | Other Adjustments - Reduction to fund Group Benefits |
| (\$3,081) | (\$3,081) | 0 | Other Adjustments - Reduction to fund Retirement |
| \$0 | \$0 | (1) | Other Technical Adjustments - Transfer of one position from the Voter Registration Program to Elections Program |
| \$5,343,563 | \$5,628,522 | 2 | TOTAL RECOMMENDED |
| \$0 | \$0 | 0 | LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS |
| \$5,343,563 | \$5,628,522 | 2 | BASE EXECUTIVE BUDGET FISCAL YEAR 2003-2004 |
| | | | SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE: |
| \$0 | \$0 | 0 | None |
| \$0 | \$0 | 0 | TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE |
| \$5,343,563 | \$5,628,522 | 2 | GRAND TOTAL RECOMMENDED |

PROFESSIONAL SERVICES

This program does not have funding recommended for Professional Services for Fiscal Year 2003-2004.

OTHER CHARGES

\$5,489,554 Salaries, benefits, overtime, miscellaneous election expenses, for the state's share of Parish Registrar of Voters Offices.

\$5,489,554 SUB-TOTAL OTHER CHARGES

Interagency Transfers:

\$0 None

SUB-TOTAL INTERAGENCY TRANSFERS

\$5,489,554 TOTAL OTHER CHARGES

ACQUISITIONS AND MAJOR REPAIRS

This program does not have funding recommended for Acquisitions and Major Repairs for Fiscal Year 2003-2004.